

## Minutes from 'FOJSS In UK' Meeting

Saturday 19<sup>th</sup> of Sept 2015, 1 pm, 42 Wricklemarsh Road, Blackheath, SE3 8DH

### Meeting Number 1

**Present:** Mr Sanjay Gupta (SG1), Mr Sumit Goel (SG2), Mr Sanjay Sinha (SS), Mr Kislay Thakur (KT), Prof Shitij Kapur (SK), Ms Anita Sinha (AS), Mrs Meeta Thakur (MT), Dr Kapila Jain (KJ), Ms Raina Goel (RG)

**Apologies:** Mr Hemant Singhal, Mr Devesh Mishra, Mr Ranjit Manchanda, Mr Ajay Sharma, Dr Manpreet Gulati, Mr Rajesh Sofat, Mr Rohit Sharma, Dr Hemraj Pal, Dr Renuka Pal, Mr Srinivas Iyer, Dr Sunil Grover, Mr Rakesh Kapur, Mr Dinesh Sharma.

	Agenda item	Action	Status
1	SG1 chaired and welcomed the friends at the inaugural meeting. Apologies were listed. A wider participation of the friends was emphasised especially from outside the AIIMSONIAN group.		
2	The governing document widely circulated previously was discussed and adopted. The document will be submitted to the charity commission along with the registration application and may need minor changes subject suggestions from the Charity Commission.	SG1 to submit the Charity Commission application.	Ongoing
3	Shitij Kapur, Kislay Thakur, Sanjay Gupta and Raman Kataria (JSS rep) were nominated as the Trustees.		Complete
4	The Trustees expressed a vote of thanks to Dr Virender Paul Deputy High Commissioner of India for his efforts and encouragement in getting the organisation started.	SG1 to officially write a letter of thanks and continuing support to Dr V.Paul	Complete
5	SG1 explained the reasons of registering the organisation as a CIO (charitable incorporated organisation-foundation model). The board discussed other formats of Charities in UK and approved the CIO format.	SG1 to submit the application to charity commission.	Ongoing
6	SG1 expressed his desire to be the organising secretary to the board and SK was appointed as treasurer to the board.	SG1 & SK to set up the charity bank account.	Ongoing
7	Sanjay Sinha, Ajay Sharma, Sumit Goel were appointed as the Executive members by the Trustees. The executives were encouraged to expand their teams and appoint more friends of JSS on executive committees.		Complete
8a	The board appointed Ajay Sharma to take the charge of health manpower exchange committee. The board set a modest target of providing a 'FOJSS in UK' doctor to work at JSS Bilaspur for	AS	Ongoing

	every month of the year (An average cover of 12 weeks/year). The committee will also facilitate senior medical students to visit JSS for their overseas elective postings.		
8b	SS accepted the responsibility to take the lead on technology, skills and equipment support committee. A list of such proposals will be presented at the next Trust board meeting.	SS to liaise with Raman Kataria and Yogesh Jain for their needs and priorities.	Ongoing
8c	SG2 accepted to lead the fundraising committee. The board discussed the financial constraints of the JSS and a modest target of £10-15K of fundraising for the FY 2015-16 was accepted.  Voluntary donations by the friends are strongly encouraged.  It was proposed to hold a 'FOJSS in UK' charity event before the close of current FY.	SG2 will work on various fund raising proposals for the board approval on 3 <sup>rd</sup> Oct & at the next meeting. All present agreed for informal meeting at every social events in between formal meetings to monitor progress KT/SG2 to liaise with Dr Paul for his support & advice for the charity event.	Ongoing  Ongoing
8d	No offers were received to take a lead role on the PR committee on this meeting. SG2 and SK offered their services and past experience to get this committee started.  Dr Devesh Mishra has previously accepted to maintain the website once started.	SG1 to continue head hunting for PR committee lead.  SG2 to help with the setting up of official website to be paid by 'FOJSS in UK'.  SK to help with the designing of official insignia and letter head.	Ongoing  Ongoing  Ongoing
9	SG1 recently visited JSS Bilaspur and presented an update. The board noted gradual withdrawal of financial support from TATA's to JSS. The board expressed its concern for recent health set back to Dr Yogesh Jain and wished him a speedy recovery.		Complete
10	The doctor consultants present at the meeting pledged £1000 each for the current FY.	SG2 to facilitate money transfers	Ongoing
11	Date of next meeting was agreed and fixed for 1pm on 23.01.2016. (To coincide with Dr Yogesh Jain's visit to London). Venue SG1 residence.	SG1 to widely circulate the date in advance.	Complete
12	AOB-None		